



## **Board of Trustees: Organizational Overview:**

The CorpWell Foundation was founded on a simple but powerful belief: places matter—and when we preserve them, we preserve the people, stories, and communities they were built to serve.

Since the early 2000s, CorpWell Foundation has operated at the intersection of historic preservation, education, and community well-being. Through projects such as Sea Captain Foster Homestead and Chapel 1871, the Foundation demonstrates that historic buildings are not relics — they are living resources capable of teaching, healing, and connecting communities.

Through preservation initiatives and innovative community-based programs such as the OASIS model, CorpWell Foundation ensures that historic places remain living resources that address modern human needs — including connection, dignity, and aging in community.

The Board of Trustees provides governance, fiduciary oversight, and strategic direction to ensure the Foundation fulfills its mission responsibly and sustainably.

Board members act as stewards of:

- Historic assets and adaptive reuse projects
- Financial integrity
- Organizational sustainability
- Community trust

Board service is an active leadership role requiring preparation, engagement, and accountability.

### **Position Summary**

The Board of Trustees provides governance, fiduciary oversight, and strategic

### **Governance:**

- Uphold the legal duties of care, loyalty, and obedience
- Safeguard the organization's mission and prevent mission drift
- Approve and monitor the annual operating budget
- Review financial statements and ensure fiscal sustainability
- Ensure compliance with applicable laws and nonprofit regulations

- Support risk management practices
- Participate in strategic planning and long-term visioning
- Monitor progress toward strategic goals and evaluate organizational performance
- Monitor and evaluate the effectiveness of preservation initiatives and community-based programs, including the OASIS model, to ensure mission alignment and measurable impact.
- Support and evaluate the Executive Director
- Conduct an annual performance evaluation of the Executive Director
- Recruit and hire the Executive Director when necessary

## **Financial Support & Fundraising**

- Make a personally meaningful annual financial contribution
- Actively support fundraising efforts through introductions, donor engagement, and event participation
- Assist in expanding relationships that strengthen financial sustainability

## **Participation & Leadership**

- Attend and prepare for Board meetings
- Participate in at least one committee
- Engage in thoughtful discussion and sound decision-making
- Support Board-approved decisions once adopted and speak with one voice
- Respond to communications in a timely manner

## **Ambassadorship & Public Standing**

- Serve as a visible and positive ambassador for the Foundation
- Clearly articulate the mission, philosophy, and impact of CorpWell
- Help enhance the organization's public standing and credibility
- Safeguard the organization's reputation and ethical integrity

## **Board of Trustees Development & Accountability**

- Disclose actual or potential conflicts of interest
- Participate in Board self-evaluation and governance improvement
- Help identify, recruit, and orient future Board members
- Commit to ongoing education in nonprofit governance and leadership

## **Board Member Expectations**

Board members are expected to:

- Demonstrate integrity, discretion, and sound judgment
- Respect governance boundaries between Board and staff

- Think strategically while acting collaboratively
- Commit to the long-term stewardship of historic assets
- Act in ways that reflect CorpWell's guiding principle:  
Leaving significant tracts — of place, memory, and human dignity — for the future.

## **Term & Time Commitment**

- Term length: 1 year, renewable
- Meetings: Quarterly unless otherwise decided by the Board
- Committee service: Expected
- Additional participation in key events and fundraising activities

Estimated time commitment: 4-8 hours per month

## **Ideal Experience & Skills (Desired but Not Required)**

- Historic preservation or adaptive reuse
- Nonprofit governance
- Finance or accounting
- Legal expertise
- Fundraising and development
- Strategic planning
- Community leadership

## **Why Serve**

Board service at CorpWell Foundation is an opportunity to help shape the purposeful evolution of historic places — ensuring they remain viable, relevant, and human-centered for generations to come.

This is stewardship work rooted in legacy.

*Leaving significant tracts — of place, memory, and human dignity — for the future..*